

Early Years Inclusion Service PVI SENCo Newsletter

Summer 2025

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Dear Managers, SENCo's and practitioners,

We have now entered the final term of the nursery / school academic year, I know you will have already started the processes connected to children transitioning into Primary School e.g. report writing, transition meetings etc. *(see more information below and reminders regarding children transitioning into school who have SEND).*

The service has developed a newsletter for managers, SENCo's and practitioners packed full of useful information and resources

**Just a
reminder...**

Please remember to contact your link Area SENCo if you have any SEND related queries or children you have concerns about that you would like to discuss.

The Early Years Inclusion Service can be contacted via:

Early Years Consultation Phonenumber

0208 921 3311

Email

eyit@royalgreenwich.gov.uk

Early Years Consultation Forums

[Early Years Consultation Forum](#)



QR code to join EYCF Microsoft Teams meeting

**Further information/ resources can
also be found on the Local Offer:**

[Greenwich Local Offer website](#)



More inside >>>



EARLY YEARS INCLUSION SERVICE FOCUS:

The Early Years Inclusion Service are in a very fortunate position that we have been given an opportunity to create two, 2-year fixed posts within the Early Years Inclusion Service, we are looking for people with extensive experience in working within Early Years, with a clear understanding of child development along with a working knowledge of supporting children and families with a range of Special Educational Needs and Disabilities (SEND)?



The two posts are:

- **Early Years SEND Keyworker** - we are looking for a keyworker who will coordinate services to children under 3yrs with complex needs who are not yet in an education setting. The post holder would be required to provide advice and information to families of children with SEND and their professional network to ensure the inclusion of the child in the community, to provide short term coordination and intervention aimed at getting a child with complex needs into an appropriate community resource or setting.
- **Early Years Area SENCo** – to provide support to a designated cluster of private, voluntary and independent early years settings and child-minders providing support in the early identification of children with SEND. The post holder would also be required to provide indirect support for a caseload of children with complex special educational needs to enable these children to attend mainstream early years provision while their needs are assessed and after a comprehensive consultation, collaborative planning with the child's parents/ carers, early years practitioners and other professionals.

If you are aware of anyone that may possibly looking for/ or thinking of a role within the SEND sector, please feel free to share the links above. The closing date for both roles: **16/05/2025**

For an informal discussion about this opportunity, please contact Anita Smith; anita.smith@royalgreenwich.gov.uk 0208 921 3311



The funding has only been agreed for a 2-year period.

Just to draw your attention to our EYIS - SEND Early Years (0-3yrs) Keyworker



Emma supports/ works with families who have a child with complex SEND where the child is not currently accessing an early year setting.

She supports the families to be aware of the Royal Greenwich SEND Local Offer and advises them on what they may be able to access to support them and their child e.g. DLA, strategies to support the child at home etc.

Emma also supports families who are looking for an early year setting for their child to attend.



She is always looking for settings who have vacancies for a child with SEND. If you do, please contact her via details below.

Contact details

Emma Funnell

Email: Emma.Funnell@royalgreenwich.gov.uk Mobile: 07714073019

SEND Early Years (0-3yrs) Keyworker:

Early-Years-Keyworker@royalgreenwich.gov.uk

Working on the Profile document



Thank you to all those practitioners who are or have worked in collaboration with parents and Area SENCo's to produce this document for a child.

This document is used to support an EHC needs assessment request or at a transition point e.g. into Primary School.

We are here to help you with this document but understand that you as practitioners hold plenty of developmental information and know these children better than us (Area SENCo's) - the information that you input is very valuable.

Antoinette Hunte, Area SENCo has created/adapted a document (*Current skills- summative assessment for Profile*) to support practitioners/ settings to expand on what they're recording regarding the child's development.

If you feel this document may support your thinking, please contact your Area SENCo.

Early Years Consultation Forums – One date left this school year.



Join Antoinette Hunte at 10am to 11.30am, Monday 23 June:

[Join on Microsoft Teams](#)



A regular support group to develop reflective thinking and professional development around issues arising in early years.

Who is it for?

Feedback from previous groups have indicated that the practitioners who have benefited the most have been those early years practitioners who have daily contact and first-hand knowledge of the children.

It has been most useful when one person has been able to attend consistently for a period of time, thus building up knowledge, skills and trust within the group.

Transitions:

This is the term to prepare for all children transitioning into primary school.

It is an exciting but sometimes challenging step for all our children moving from nursery into 'big' school. It is important for all children including those with a special educational need and or disability (SEND) to have their transition well supported.



Children with more complex SEND who are generally accessing support from an Area SENCo and other services e.g. Speech Therapy, ASD Outreach, Educational Psychologist etc. will normally have a transition meeting organized. This should always include their parent(s) as well as nursery Keyperson/ SENCo and any other key professionals involved.

During the meeting the child's strengths, interests and barriers to learning/ needs can be discussed and planned for, this will enable a smooth transition for them into school.

Key reports and information are usually (with parental permission), circulated before the meeting takes place with the SENCo of the Primary School so they can be prepared with some initial information and able to clarify any points they need to.



Meetings may take place either virtually or face to face.

Other children in your setting and those with less complex SEND would also benefit from information being shared through the Early Years Transfer form (*attached with the Early Years Transfer form and guidance sheet*) and shared with the receiving primary school...

Again, with parental permission (your nursery policies may already outline procedures in relation to sharing information at transition times).

SUPPORT FOR TRANSITION TO PRIMARY SCHOOL
- *document also attached*



EARLY YEARS INCLUSION SERVICE TRAINING OFFER:



Please continue to access the Royal Greenwich SEND Local Offer to see what training our team are offering. QR code below.

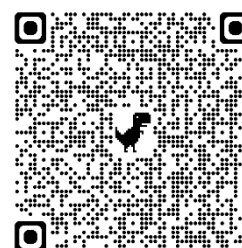
One of the many trainings offers we focused on this academic year, was to run the 'Supporting Children with Social Communication Difficulties and or ASD in the Early Years'.

It proved very popular, and we have trained approx. 50 practitioners so far, with another 25 attending the training planned for June 2025.

Thanks to all those practitioners who attended and took part so enthusiastically in the training and activities.

Following the success and positive response, we have planned to run this training again several times in the next academic year.

Further information to follow after the summer.





SEN INCLUSION FUND & DISABILITY ACCESS FUND:

Remember to continue to access information about this via the Royal Greenwich SEND Local Offer.

SENIF



DAF



Please note the following:



The Early Years Disability Access Fund (DAF) -The national rate for DAF is

£938

per eligible child per year from 01/04/2025

A child can access from 9 months old now if they access the Free Entitlement to Early Learning (FEEL)

ROYAL BOROUGH OF GREENWICH LOCAL OFFER:

Local offer for children
and young people with
additional needs



Please continue to promote ***The Royal Greenwich Local Offer*** website to parents/ carers and to all practitioners.

Why don't you check out the 'rolling news' which is placed at the top of the main webpage which has the most up to date information and events happening in Greenwich that you can find out about as practitioners and or promote to Parents.

Local offer for children
and young people with
additional needs

[Special Educational Needs and Disabilities \(SEND\) Local Offer](#)



TOP TIPS:



What is co-regulation? *See attached poster*

WHAT IS CO-REGULATION?

A Guide to Nervous System Harmony

CO-REGULATION STRATEGIES

Tips for Providers, Parents and Caregivers



Support Service (SENDIASS)

Our statutory duty is to provide factual and unbiased Special Educational Needs and Disability information; advice and support to Young People, children and Parents aged 0-25. SENDIASS provides a free all year-round service on the full range of education, health and social care issues as defined in the 2015 Special Educational needs Code of Practice and the National IASP set of Quality Standards. Our goal is to provide a high quality, bespoke, impartial and confidential service to ensure that our service users are at the heart of decision-making processes and are fully informed of their options and rights that affect their lives. For more information, click on link below.

For further information please click on the following link [SENDIASS](#)

OTHER:

Short Breaks Offer

The Royal Borough of Greenwich is pleased to announce the updated **Short Breaks core offer**, with a range of organizations providing activities from 1st April 2023.



The updated Short Breaks Guide 2023-2027 can be downloaded – see link below. The guide contains information on the individual programs that are available, as well as general information and guidance on the Short Breaks service.

Short Breaks are available for children and young people who:

- are aged 0 - 25
- live in Greenwich
- **AND** have an Education, Health and Care plan (EHCP)

For further information on [Short Breaks](#)

Dealing with child behavior problems?



Have a look at this website for supporting information.

Tips and tricks to help with challenging behavior, formulated by researchers and NHS mental health experts, which are backed by science and proven to work with families:

[Families under pressure](#)



The Picture Exchange Communication System (PECS)

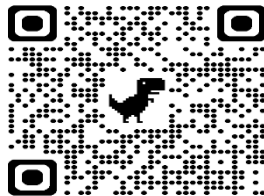
What is it and why have we got new guidelines?

Please read attached information regarding this.



Remember it's important that you discuss any child where you think PECS may be supportive with their Speech Therapist or Area SENCo.

Early Communication Together (ECT) Team.



Look them up QR code below.

Children are referred into the Team via their speech therapist for a block of therapy session.

They also offer 'stay & play' and 'Parent drop in' sessions.

Early Communication Together Team

For children, aged three to four, with Autism or social communication difficulties, the Royal Borough of Greenwich Early Communication Together team is running drop in stay and plays on Mondays at Pound Park Nursery.

For further information, please speak to your speech and language therapist or contact the team directly on: ecthubs@poundpark.greenwich.sch.uk.